



## BNN NEWS DEPARTMENT INTERNSHIP

Job Title: News Production Assistant  
Job Grade Level: Intern  
Department: News

Hours Per Week: 15 hours a week  
Base Pay Rate: Unpaid Part-time  
Contact: [interns@bnnmedia.org](mailto:interns@bnnmedia.org)

**Boston Neighborhood Network Media** (BNN Media), Boston's community media center, offers public access to cable television channels and low power FM radio; video production equipment, facilities, training, production support; and a multimedia computer center. Providing the means of production and a public forum invites diverse communities to express themselves and encourages broad-based public dialogue.

**About the Position:** Interns will assist BNN staff in writing, marketing, and producing BNN News. Interns will assist with studio set-up, graphics, and other production assistance. The internship is unpaid, but college credit may be available.

### Qualifications:

- Television production experience preferred
- Exceptional editorial, copywriting, and verbal communication skills
- Assist with studio set-up, news recording and editing of News content
- Experience with non-linear editing
- Interest and experience in videography, working knowledge of ENG and Field cameras
- Strong ability to complete tasks as directed and work with tight deadlines
- Experience managing and posting content to social media platforms (*Facebook, Twitter, Tiktok, Instagram, etc.*)
- Basic computer skills
- Experience with database management
- Ability to work with diverse community and staff
- A positive attitude in high stress situations
- Bilingual or multilingual a plus

### Supervisor:

Faith Imafidon, News Director - [fimafidon@bnnmedia.org](mailto:fimafidon@bnnmedia.org)

### To Apply:

Please send a resume: BNN Internship & Youth  
ATTN: Internship  
[interns@bnnmedia.org](mailto:interns@bnnmedia.org)